



## **Student Information Sheet for VC Staff Recommendation**

Highly Suggested that you send your VC Staff Recommender a photo of yourself if they are not very familiar with you. This will help them remember you when they submit your recommendation.

### **Basic Information**

Student Name:

Pronouns:

Email:

Phone (optional):

### **Academic Information**

Intended Major / Program (if applicable):

GPA (optional):

Relationship with Recommender (if any):

### **Achievements & Involvement**

Achievements / Recognitions:

Extracurricular Activities:

Work or Internship Experience (if any):

**Personal Highlights**

Strengths / Qualities:

Challenges Overcome / Growth Areas:

Future Goals / Career Aspirations:

**Additional Notes for Recommender**

Why did you choose this person to write your recommendation?

Specific skills, experiences, or stories you'd like them to highlight:

Deadlines & Submission Instructions: