

Ventura College Foundation

Board of Directors

Governance Committee Meeting

August 27th, 2026 4:30-5:30 PM

71 Day Rd, Ventura CA 93003

<https://vcccd-edu.zoom.us/j/87624561388?pwd=TBLDIY7e1VQOuFvUGBIHYG36pgfoTC.1>

Meeting ID: 876 2456 1388

Passcode: 459092

Governance Committee Members (8): Rob van Nieuwburg – Chair | Anne Paul King | Abra Flores | Ed Summers | Matt LaVere, Esq. | Dr. Luca Lewis | Nicole Kreutz | David Harrison | Brianna Becerra

VCF Staff (2): Pete Parker | Aubrey Montgomery

AGENDA

A CALL TO ORDER	van NIEUWBURG
B WELCOME MEMBERS OF THE PUBLIC AND PUBLIC COMMENT	van NIEUWBURG
C FY 26/27 BOARD AGREEMENTS	ALL
D STRATEGIC PLAN UPDATE (p. 2-3)	PARKER/KING
E OTHER BUSINESS	PARKER/KING
F ADJOURN	van NIEUWBURG

INFORMATION ITEMS:

1. Strategic Plan Facilitator Prospectus (p. 3-4)



Request for Strategic Planning Consultant

About the Ventura College Foundation

The Ventura College Foundation is a nonprofit organization dedicated to advancing the mission of Ventura College by securing philanthropic support, cultivating community partnerships, and investing in student success.

Project Overview

The Ventura College Foundation seeks an experienced consultant to facilitate the development of a new strategic plan that will guide the Foundation's priorities, investments, and organizational development over the next three to five years.

The Foundation's Board of Directors and leadership team are committed to building a clear and actionable roadmap that strengthens fundraising capacity, deepens community engagement, and enhances organizational effectiveness.

Scope of Work

The selected consultant will be expected to:

- Design and facilitate the strategic planning process
- Conduct stakeholder interviews and/or focus groups with board members, college leadership, donors, community partners, staff, and other key constituents
- Facilitate strategic planning sessions and retreats
- Develop strategic priorities, goals, and success measures
- Draft and refine the strategic plan based on stakeholder input
- Present final recommendations to the Foundation Board

Desired Outcomes

The planning process should produce:

- A compelling vision for the Foundation's future impact
- Clearly defined strategic priorities and goals
- Measurable objectives and performance indicators
- An implementation roadmap with timelines and accountability measures



Consultant Qualifications

Preference will be given to consultants with:

- Demonstrated experience leading strategic planning efforts for higher education institutions
- Expertise in board facilitation and stakeholder engagement
- Strong understanding of philanthropy and fundraising best practices
- Experience developing actionable implementation plans
- Excellent communication and consensus-building skills

Proposed Timeline

- Consultant Selection: September 2026
- Project Launch: October 2026
- Planning Retreats: October 2026, February 2027
- Presentation for Board Approval: March 2027
- Implementation: July 2027

Submission Requirements

Interested consultants should provide:

1. Statement of qualifications and relevant experience
2. Description of proposed planning methodology
3. Project team bios and roles
4. Proposed fee structure and anticipated project costs

Submission Information

Please submit materials electronically to:

Ventura College Foundation
Attn: Pete Parker, Director of Development
Email: pparker@vccd.edu
Phone: 805-289-6158

Submission Deadline: Wednesday, August 19, 2026