



VENTURA COLLEGE FOUNDATION
your dreams. our mission.

BOARD OF DIRECTORS - Regular Meeting

Wednesday, January 31, 2018, 5:15 p.m.

MCW-312 | Ventura College Campus

AGENDA

- 5:15 p.m. **A** CALL TO ORDER VAN NIEUWBURG
- PUBLIC COMMENTS:** This is an opportunity for members of the public to address the Ventura College Foundation Board of Directors.
- 5:17 p.m. **B** WELCOME VAN NIEUWBURG
- 5:20 p.m. **C** **CONSENT AGENDA – Single action for approval of items listed below:** VAN NIEUWBURG
- 1) **Minutes** of the September 27, 2017 Board of Directors Meeting
 - 2) **Action Item A** – Approval to fund the purchase of an appropriate freezer and locks, not to exceed \$1,000, from the Guthrie Operating Endowment earnings to enable the College to use the Guthrie Hall kitchen to serve as the ASVC Student Food Pantry.
 - 3) **Action Item B** – On the advice of counsel, approval to sign *Resolution Authorizing a Correction to the Contract Between the Board of Administration California Public Employee’s Retirement System and the Board of Directors Ventura College Foundation* attached to November 17, 2017 letter from CalPERS to Erich W. Shiners, Senior Council at Leibert Cassidy and Whitmore.
 - 4) **Action Item C** – Approval to purchase additional liability insurance to cover all VCF volunteers.
 - 5) **Action Item D** – Selection of HR consultant BBSI
- 5:30 p.m. **D** **STUDENT SPEAKERS – Ivan Vega, Student Ambassador** KING
- 5:40 p.m. **E** **ITEMS REMOVED FROM THE CONSENT AGENDA FOR FURTHER DISCUSSION** VAN NIEUWBURG
- 5:45 p.m. **F** **COMMITTEE, STAFF & ADMINISTRATIVE REPORTS**
- 1) Board Chair – General Update VAN NIEUWBURG

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| 2) College President – General Update | KEEBLER |
| 3) Executive Director – General Update (Introduce new staff) | KING |
| 4) Scholarship and Grants Committee Report | HEMMING |
| 5) Program Sustainability Committee Report | DEMBOWSKI
/KIPP |
| 6) Finance Committee Report | KREUTZ |
| 7) Audit Committee Report | KIPP |
| 8) Investment Committee Report | COLLIN |
| 9) Nominating Committee Report | LAVERE |
| 10) Personnel Committee Report | LAVERE |

6:30 p.m. **G GENERAL DISCUSSION & OTHER TOPICS** All

6:45 p.m. **H ADJOURNMENT-** BOD gathering at Kim Hoffmans’ residence VAN NIEUWBURG

INFORMATIONAL

- 1) Minutes of the September 27, 2017 Full Board meeting (pages 5-8)
- 2) Action Item A: (page 9)
- 3) Action Item B (page 10)
- 4) Action Item C (page 11)
- 5) Action Item D (page 12-13)
- 6) Minutes of the October 10, 2017 Scholarship & Grants Committee meeting (pages 14-15)
- 7) Minutes of the November 13, 2017 Scholarship & Grants Committee- District Systems Taskforce Meeting (pages 16-18)
- 8) Minutes of the November 21, 2017 Scholarship & Grants Committee meeting (pages 19-20)
- 9) Programs & Events Update (pages 21-22)
- 10) Assembly Bill 19 (page 23-25)
- 11) Program Sustainability Good News (page 26-27)
- 12) Foundation Gift Reports (pages 28-30)
- 13) Anticipated Planned Giving Report (page 31)
- 14) Minutes of the November 29, 2017 Finance Committee meeting (page 32)
- 15) Financial Report – 1st Quarter (pages 33-44)
- 16) Minutes of the October 25, 2017 Audit Committee Meeting (page 45)
- 17) Memo E: Audit Approval (page 46)
- 18) FY 2016-17 Audit (page 47-67)
- 19) Minutes of November 6, 2017 Investment Committee Meeting (page 68)
- 20) Investment Portfolio Review (page 69-73)
- 21) Minutes of November 21, 2017 Personnel Committee Meeting (page 74)
- 22) Letter from CalPERS to Erich W. Shiners, Senior Council at Leibert Cassidy and Whitmore

for VCF (page 75)

- 23) Resolution Authorizing a Correction to the Contract Between the Board of Administration California Public Employee's Retirement System and the Board of Directors Ventura College Foundation (page 76-77)
- 24) Existing 2007 CalPERS Contract with VCF (page 78-80)
- 25) Estimate for Liability Insurance for VCF Volunteers (page 81)
- 26) VCF Staff Organization Chart (page 82)
- 27) Updated Board of Directors Committee Chart & Roster (page 83)
- 28) Updated Board of Directors Public Roster 2017-18 (page 84)
- 29) Updated Board of Directors Calendar 2017-18 (page 85)

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