

Ventura College Foundation  
**BOARD OF DIRECTORS MEETING**  
**Wednesday, March 21, 2018, 5:15 p.m.**  
Ventura College Campus, MCW 312

**MINUTES**

A regular meeting of the Board of Directors of the above corporation was held on **Wednesday, March 21, 2018 at 5:15 p.m.** at the Ventura College Campus, MCW 312 in Ventura, CA. The purpose of this meeting was to conduct general business.

**Directors Present (11):**

Bob Beilin, Leslie Herrera, Kim Hoffmans, David Keebler, Anne King, Nicole Kreutz, Michael Montoya, Michael Orman, Eleanor Tillquist, , Rob van Nieuwburg, Patricia Wendt

**Directors Absent (11):** Elena Brokaw, Boomer Butler, Amy Cherot , Ken Collin, Aurora de la Selva, Ellyn Dembowski, Ruth Hemming, Stephen Kipp, Matt LaVere, Rene Rodriguez, Donna Santo,

**VCF Staff Present (4):** Susan O’Connell, Kathryn Walters CPA (contractor), Julie Harvey, Gerry Pantoja

**CALL TO ORDER**

VCF Board Secretary, Michael Montoya called the meeting to order at 5:34 p.m.

**WELCOME**

**APPROVAL OF ITEMS ON CONSENT AGENDA**

A quorum was unable to be declared based on the amount of board members present.

**STUDENT SPEAKER**

Mr. Montoya introduced student speaker, the Associated Students of Ventura College President and fellow board member, Leslie Herrera. Ms. Herrera shared that she is a first generation college student. She hopes to set a positive example for her younger siblings. Ms. Herrera always knew she wanted to attend college. In her first year at VC, she enrolled in the First Year Experience Program and the Extended Opportunity Programs and Services (EOPS). EOPS assists low-income and educationally disadvantaged students pursue higher education. Through these programs she discovered the VCF textbook Lending Library program. This program allowed her to borrow many of her textbooks for the semester for free. Ms. Herrera stated that textbooks can cost more than tuition, and that this support was extremely helpful to her. She has been actively involved at VC. In addition to being the current ASVC president, she aided in the movement for the smoke free initiative on campus, she serves as Student Success Committee, Basic Skills Advisory Committee, and is also a student ambassador for the VC Foundation. Ms.

Herrera is majoring in Sociology and plans to transfer to Cal Poly SLO or San Marcos, from there she plans to continue to earn a master's degree. Her dream is to become a social worker and provide counseling for Hospice. Ms. Herrera claimed that without the VC Promise, Textbook support programs and scholarship support that the VCF provides; students like herself would miss the opportunity to attend college altogether. She mentioned that she would not have been able to be so actively involved on campus and learn of all that VC has to offer. She thanked the Board for their support.

### **ITEMS REMOVED FROM CONSENT AGENDA**

- 1) **Approval of the Minutes** of the January 31, 2018 Board of Directors Meeting
- 2) **Action Item A** – Approval Helen Yunker as BOD Emeritus.
- 3) **Action Item B** – Approval of Keith Barnard as a member of the VCF BOD

### **COMMITTEE, STAFF, AND ADMINISTRATIVE REPORTS**

#### **BOARD CHAIR:**

No report

#### **COLLEGE PRESIDENT:**

David Keebler gave the report. Mr. Keebler discussed items that were of topic at the recent VCCCD Board of Trustees meeting. The Guided Pathways program is an umbrella to keep students on track and give support. Mr. Keebler also explained AB 19 also known as the California Promise and AB 705 which is in regards to having students' complete Math and English within their first year of college. He further mentioned that the state is introducing a new formula proposal which is involved in funding for VC. Mr. Keebler is focused on the California Promise and its impact with the VC Promise. He is anticipating that the VCF can assist with wrap around resources to complement the AB19 bill. Mr. Keebler announced that the Athletic director at VC, Mr. Will Cowen has recently been named Athletic Director of the year. Mr. Cowen has been a magnificent staff member on campus and also is responsible for the implementation of the Pirates Cove program on campus.

#### **EXECUTIVE DIRECTOR:**

Anne King gave the report. Mrs. King credited Dr. Hoffmans in regards to the Success Files Documentary filmed on campus March 19, 2018. Mrs. King described the experience and highlighted the student speakers and the Gibbs International Truck Centers involvement with the success files project. Mrs. King stated that VCF is awaiting news of Miriam Schwab's estate that is currently in probate court. She shared how grateful VCF is to Miriam Schwab for all of her service to the college and its students. Mrs. King mentioned the CalPERS contract is signed and VCF is awaiting the returned signed documents from CalPERS. Mrs. King briefed the BOD in regards to AB 19 bill. The VCF and Ventura College are in discussions to expand the VC Promise through AB19 funding. Once the State Budget is approved, the VCF will have more information to inform the board. Mrs. King explained that the VCF staff is diligently working on the upcoming 2018/2019 budget. The first budget committee meeting is scheduled for Monday,

April 9, and all board members are invited to attend. The VCF has an upcoming campus tour this Monday 3/26, and the board is strongly encouraged to attend and invite colleagues and other guests. Mrs. King shared the change of location information for the next House party fundraiser. The house party will now be held at Lester Tong's home instead of Mr. Kipp's on March 27. Mrs. King announced that the scholarship awarding season has begun. The VCF received over 500 applications this year, and Mrs. King thanked those board members that assisted in scholarship reading. Mrs. King explained that invites for Gala, Phoenix, and STEM awards are being mailed and encouraged BOD to RSVP. The gala will be at the new location of the Crowne Plaza in Ventura. The VCF will be honoring Papa Tshing and former VC faculty Tim Suel at the 2018 Gala; both have passed away in recent months. Dr. Beilin inquired as to John Woolley and Richard Taylor being honored as board emeritus. Mrs. King added that they will also be acknowledged and honored at the Gala as board emeritus. Mrs. King announced the news that George Tillquist has submitted his resignation to the board. Mr. van Nieuwburg stated that he would like to add Mr. Tillquist as board emeritus and would like to do board vote in the next couple of weeks so that Mr. Tillquist may be honored at gala as well, along with Miss Yunker. Mrs. King thanked the board members that submitted President Circle and Promise pledges.

#### **SCHOLARSHIPS AND GRANTS COMMITTEE:**

Mrs. King shared that along with the 500 scholarship applications this year, the 2018/19 VC Promise already has 700 applications submitted. Eight of the Promise applications are Veterans. The textbook lending library assisted between 5000-6000 students.

#### **PROGRAM SUSTAINABILITY COMMITTEE:**

Gerry Pantoja gave the report. Mr. Pantoja discussed the most recent Program Sustainability Committee meeting. Good news is that the VCF Emergency Fire Relief Fund surpassed its goal of \$25,000. The California Community Colleges Foundation has recently given \$5000, and the VCF may still receive up to \$20,000 additional funds from the Ventura benefit concert. Mr. Pantoja thanked Eleanor Tillquist for her assistance on the tours and for her donation to the nursing department for medical equipment and nursing pins. He also thanked board members for assistance with pending grants. Mr. Pantoja mentioned the focus on corporate sponsors for scholarship events. Julie Harvey shared the news about a donor inspired by DACA students that donated a bike to a student. Ms. Harvey arranged a breakfast meeting with the student and the donor to exchange the bike and it was very heartwarming experience. The student actually asked if he could give the bike to another DACA student that he had recently met who was homeless. Mr. Pantoja explained that Promise fundraising is down, and that grants and pledges coming in will help to boost fundraising towards the goal. The house party next week will be another resource for meeting Promise goals. Mr. Pantoja emphasized how important the campus tours are for potential relationships and growth for the VCF mission.

#### **FINANCE COMMITTEE:**

Kathryn Walters presented the overview of the financials for the first two quarters. The marketplace is doing well to be over budget in revenues. Investment income is up due to the market and economy doing well. Mrs. Walters explained that she has been working with the

entire VCF staff on next year's budget. Mrs. Walters also noted that there is savings in personnel costs due to staff turnover. Mrs. King stated that the VC Promise bill will be reduced due to more promise students receiving financial aid. Ken Collin to host an investment meeting TBD before the next full board meeting.

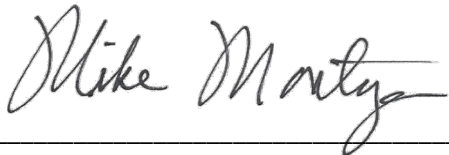
**AUDIT COMMITTEE:** No report

**NOMINATING COMMITTEE:** No report

**PERSONAL COMMITTEE:** No report

**ADJOURNMENT**

There being no further business, the meeting was duly adjourned at 6:30pm.



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**Mike Montoya**  
**Secretary, Board of Directors**

**March 28, 2018**

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**Date**

*MINUTES TAKEN AND RECORDED BY SUSAN O'CONNELL.*