



VENTURA COLLEGE FOUNDATION  
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## BOARD OF DIRECTORS - Regular Meeting

Thursday, December 20, 2018, 5:30 p.m.

Ventura Yacht Club

### AGENDA

- 5:30 p.m. **A** CALL TO ORDER VAN NIEUWBURG
- PUBLIC COMMENTS:** This is an opportunity for members of the public to address the Ventura College Foundation Board of Directors.
- 5:30 p.m. **B** **WELCOME** VAN NIEUWBURG
- 5:30p.m. **C** **CONSENT AGENDA – Single action for approval of items listed below:** VAN NIEUWBURG
- 1) **Minutes** of the September 26, 2018 Board of Directors Meeting
  - 2) **Action Item A** Approval of Kristin Ockert as a Board Member
  - 3) **Action Item B** Creation of Pool 4 to match investment strategy of Pool 1
- 5:35 p.m. **D** **STUDENT SPEAKER – Diego Kress** KING
- 5:40 p.m. **E** **SOCIAL MEDIA MOMENT** HARVEY
- 5:45 p.m. **F** **ITEMS REMOVED FROM THE CONSENT AGENDA FOR FURTHER DISCUSSION** VAN NIEUWBURG
- 5:50 p.m. **G** **COMMITTEE, STAFF & ADMINISTRATIVE REPORTS**
- 1) Board Chair – General Update VAN NIEUWBURG
  - 2) College President – General Update BELL
  - 3) Executive Director – Programs & General Update KING
  - 4) Scholarship & Grants Committee HEMMING
  - 5) Program Sustainability Committee DEMBOWSKI
  - 6) Finance Committee – Q1 Financials KREUTZ
  - 7) Audit Committee BUTLER
  - 8) Investment Committee COLLIN
  - 9) Strategic Planning Committee HOFFMANS/
  - 10) Nominating Committee MONTOYA
  - 11) Personnel Committee LAVERE
- 6:25 p.m. **H** **GENERAL DISCUSSION & OTHER TOPICS** ALL

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**INFORMATIONAL**

- 1) Q2 Full BOD December 20, 2018 Agenda (pages 1-2)
- 2) Minutes of the September 26, 2018 Full Board meeting (pages 3-6)
- 3) Memo Action Item A (page 7)
- 4) Kristin Ockert Bio (page 8)
- 5) Memo Action Item B (page 9)
- 6) Minutes of the October 29, 2018 Executive Committee Meeting (page 10)
- 7) Minutes of the September 13, 2018 Executive Committee Meeting (pages 11-13)
- 8) Public Relations & Media update (pages 14-15)
- 9) Marketing Moment (page 16)
- 10) Programs & Events Update (page 17)
- 11) Minutes of the November 8, 2018 Program Sustainability Committee meeting (pages 18-19)
- 12) Program Sustainability Q1 Gift Reports (pages 20-22)
- 13) Program Sustainability Development Activity Good News (pages 23-24)
- 14) Program Sustainability Anticipated Planned Gifts report (pages 25-26)
- 15) Minutes of the October 15, 2018 Joint Finance & Audit Committee (page 27)
- 16) Q1 Statement of Financial Position Summary (page 28)
- 17) Q1 Statement of Financial Position (pages 29-30)
- 18) Q1 Statement of Activity Summary (page 31)
- 19) Q1 Statement of Activity (pages 32-33)
- 20) Q1 Variance report (pages 34-35)
- 21) Q1 Budget vs Actual Summary (page 36)
- 22) Q1 Budget vs Actual (pages 37-39)
- 23) 2018 Audit - VCF Financial statements (pages 40-60)
- 24) Minutes of the November 5, 2018 Investment Committee meeting (pages 61-62)
- 25) Investment Policy (pages 63-72)
- 26) Q1 Investment Portfolio (pages 73-78)
- 27) Minutes of the August 2, 2018 Strategic Planning Committee meeting (page 79)
- 28) Minutes of the September 11, 2018 Strategic Planning Committee meeting (page 80)
- 29) Minutes of the October 11, 2018 Strategic Planning Committee meeting (page 81)
- 30) Minutes of the November 14, 2018 Strategic Planning Committee meeting (page 82)
- 31) Updated Board of Directors Confidential Roster (pages 83-86)
- 32) Updated Board of Directors Committee Chart (page 87)
- 33) Updated Board of Directors Calendar 2018-19 (page 88)

\*Documents will be available at the Board meeting.